

PTFA Meeting Minutes – Wednesday 22nd April 2009

Present: Damian Marsh, Helen Walker, Alison Barnes, Samantha Kay, Dianne Ellithorn, Sarah Taylor, Nick Salter, Alan Stenhouse, Nicola Nuttall, Samantha White.

Apologies: Hayley Farrell, Cathryn Walmsley.

1. Welcome and chairpersons report

Alison welcomed everyone to meeting

2. Forthcoming events

- **Circus** – Sat 16th May 2009 – Dianne is co-ordinating this event. Dianne will do letter and send to Helen for copying, to be sent out as soon as possible. Mark Greaves will be asked to open up the school grounds on the day.
- **Summer Fair** - Sat 26th June 2009– next subcommittee meeting will be Wed 6th May. A gas barbeque has been borrowed from the scouts. Plastic glasses will be used to prevent glass breakages on the playground, which was a problem last year. Requests for stalls from cubs/scouts and the church. Church have also invited school to use the car park area, and to open up church for the evening. Ideas for prizes are childrens bike, ipod shuffle, luxury hamper. There will also be some prizes left over from the ball. Sam White to apply for the licence.
- **Summer disco** – Fri 10 July 2009 – Sam to apply for licence. Alison to confirm DJ.
- **Gift aid progress** – Nick to send gift aid letter to Helen for copying so it can be sent out to parents.

3. Unplanned events

- Sponsored run, jog, walk – no date agreed yet, now looking at September 2009.

4. Any other business

- Damian discussed his wish list – firstly, new sports kit with school logo approx £1000. Plan would be to buy good quality items to provide a comprehensive school kit. Secondly, a new reading scheme for KS2 – approx £5-6K. At the meeting both ideas gained support, and agreed that both ideas should go ahead and be paid for out of PTFA funds.
- Texts to parents – a system where school can text parents essential info, reminders etc. Widely used in other schools. Costs £700 per year – PTFA have agreed to fund for a year, then the system and funding will be reviewed. A discussion took place about the direct benefits of the texting for the children, and Helen outlined examples of text subjects.
- Birthday Books – stocks of books need to be checked in the classes. The scheme should be self-funding. Helen provided figures: Last year £181.44 raised from B Books, and £592.33 spent on books. Since Sept 2008 B Books has raised £149. The book letter was last sent out to parents Oct 2008. Sam to produce poster to promote the scheme on the school noticeboards.
- Alison has received feedback from a selection of parents, that the reduction in number of PTFA events this year has been appreciated.
- Alan suggested the use of a visual thermometer to monitor future fund-raising projects.
- PTFA minutes will be put on the school website, and email copies sent to anyone who would like to receive them. Helen will include this info in a school newsletter, and keep a hard copy if anyone wishes to see one. If you want to receive minutes by email, please leave your email address at the school office and I will add you onto the PTFA mailing list.
- Future meetings – date for the June meeting was agreed as Tues 23 June 2009 at 7:30pm

Next meeting date 7:30pm Thurs 14 May 2009

Meeting closed at 9.00 pm