

PTFA AGM Meeting Minutes

Thursday 3rd November 2011

Present:

Nina Turnbull
Julie Gough
Damien Marsh
Sarah Taylor
Leigh Dickinson
Grazielle Roberts

Apologies:

Wendy Paylor
Teresa Withington
Marie Graves
Helen Finney
Helen Harris
Nicolette Dean

Notes	Action
Minutes from Previous Meeting Ratified by members.	
Officers of the Committee All Officers of the Committee stepped down. The following were voted as new Officers: Sarah Taylor: Chair Damien Marsh: Vice Chair Nicolette Dean: Secretary Julie Gough: Vice Secretary Leigh Dickinson: Treasurer It is to be noted that Sarah Taylor has offered to be Chair temporarily, with a view to a new Chair to be found to take over.	
Events this term Non-uniform day will be Tuesday 22nd November. Children to bring in chocolates for the chocolate tombola at the Christmas Fair. Christmas Fair: Friday 25th November Plans for the Christmas fair were discussed. The committee agreed it looks like a fabulous event. Letter to parents is ready to be sent out. A volunteers board (as with the summer fair) will be placed in reception. Christmas cards The Christmas cards are being done – arranged by Alison.	

<p>Samples for checking will arrive soon. Alison, Nina and Julie will sort out the cards once they arrive.</p> <p>DVD of Nativity The possibility of arranging a DVD of the Nativity was discussed. This would be for parents, close relatives to purchase. Mr Marsh will prepare a letter to inform parents and to request a parent volunteer to do the recording and editing. Nina will ask her son's Nursery as they record their Nativity and also look into a professional company that can do it. Ideally a parent will be found who can do it for free.</p> <p>Directory of Parents Mr Marsh, Leigh and other members of the committee expressed an interest in developing a Directory of Parent's skills/trade/business etc. Leigh to organise.</p> <p>Miscellaneous Nina to ask Nick if a letter has been sent to Barclays, thanking them for their generous donation to the Summer Fair. If not then Mr Marsh will send a letter of thanks.</p>	<p>AB/NT/JG</p> <p>DM/NT</p> <p>LD</p> <p>NT</p>
<p>Future Events</p> <p>KS1 Cake Sale – 25th January. Having a cake sale before Christmas was discussed but deemed not practical. January cake sale will be something to look forward to in the post-Christmas slump!</p> <p>Valentines Disco, as previous years. Thursday 9th Feb (half term and Valentines Day is the following week). 2-3.30 KS1 3.30-5 KS2. A new DJ is required – Leigh will sort this.</p>	<p>LD</p>
<p>Previous Committee thanks Mr Marsh thanked the PTFA members who were stepping down, but in particular Nina.</p>	
<p>Date and Time of Next Meeting</p> <p>There will be a pre-Christmas fair meeting if needed Leigh to ask the sub-committee if they want one.</p> <p>Wednesday 7th December 7pm. Review of Christmas fair and discussion of next year events.</p>	<p>LD</p>