

## PTFA Meeting Minutes – Thursday 27<sup>th</sup> January 2010

**Present:** Damian Marsh, Alison Barnes, Marie Graves, Teresa Withington, Sharon Oldfield, Emma Dickinson, Jill Hatcliffe, Dianne Ellithorn, Sarah Taylor

**Apologies:** Helen Walker, Louise Barnes, Nick Salter, Helen Finney, Sandy Harvey

### 1. Welcome and chairpersons report

Alison welcomed everyone to the meeting and highlighted the next 6 months will be busy for the PTFA and more people are needed to attend meetings.

### 2. Treasurers Report

Damian circulated the accounts to date with a balance of £6928.76.

The Mince Pie Munch made a profit of £333.03 but the Christmas Tea Towels have made a loss to date of £372.25. These have now been reduced to £1 per towel and all agreed we should continue to push their sale at future events.

It was noted that more towels were ordered this year due to using a different supplier who provided in larger batches.

Feedback was requested to highlight if more KS1 were sold than KS2 in order to learn from for Christmas 2010.

### 3. Head Teacher Report

As agreed at the last meeting, Damian provided a quote for a new projector for the hall.

Provided by Zentec (who provide IT technical support to the school), the quote is £1800 which includes fitting.

The decision was voted upon and the meeting agreed to fund the projector with all in favour.

Uplighters were provided for the Mince Pie Munch out of school funds. It was discussed that these were used for PTFA events only. A vote was taken and all present agreed to refund the school from PTFA monies.

Damian was requested to provide a new wish list. He confirmed he was still working through the previous list and wanted to know what was remaining. **Action:** Secretary

Damian thanked the PTFA for funding the texting service which had proved invaluable during the bad weather. He asked if the PTFA would continue funding the service. The decision was voted upon, and the meeting agreed to continue to fund the texting service with all in favour.

### 4. Forthcoming Events

- **Valentines Disco** - 11<sup>th</sup> February 2010. Letter to parents sent to Helen Walker for distribution. Alison to book the DJ. Sarah happy to do Booker run for drinks and sweets if provided with a list. **Action:** Alison – DJ / Sarah – Booker run

All discussed the pros and cons of providing pre-bagged sweets for KS2. All agreed in favour of pre-bagged sweets with price to be £1.50 for all children. People may be required to help with bagging sweets but Marie felt there would be some Year 6 children who could help.

- **KS2 Cake Sale and Easter Colouring Competition** - 24th March 2010. Sarah Heib to provide pictures. Letter to go out on 15<sup>th</sup> March. **Action:** Secretary
- **Easter Egg Bingo** - 25<sup>th</sup> March 2010. Eggs to be provided. Dianne Ellithorn to be on Licence. Letters re tickets to go out 8<sup>th</sup> March. **Action:** Secretary
- **Dinner Dance** – Sharon and Emma provided update on dinner dance. Discussion was held around tentative dates but due to the Sportsman’s dinner, they had to be moved. New dates are 22<sup>nd</sup> May / 12<sup>th</sup> or 19<sup>th</sup> June. Sharon to liaise with venue and confirm back to PTFA. **Action:** Sharon
- **Race Night** – originally pencilled in for 21<sup>st</sup> May, this may be moved to 14<sup>th</sup> May. Awaiting confirmation of Dinner Dance date before confirming. Sarah Taylor and Catherine King are to run the event. Licence required – Sarah to be on licence. **Action:** Secretary
- **Summer Fair** – this had a tentative date of 18th June 2010 but may be pushed back to 25<sup>th</sup> June dependant on Dinner Dance. Sub-committee will be required. Licence required. **Action:** Secretary
- **Summer Disco** – Due to the large amount of activities for end of year it was agreed this event would not go ahead this year.

5. Any Other Business

None

Next meeting date: Tuesday 2<sup>nd</sup> March

Meeting closed at 9:15pm