

ST ANDREW'S CE PRIMARY SCHOOL

NUTTALL LANE RAMSBOTTOM BURY LANCS BL0 9JD

Headteacher: Mr D Marsh B.A. Hons NPQH
Deputy Headteacher: Mrs M Graves B.Ed Hons
Assistant Headteacher: Mrs L Barnes BSc Hons
Telephone: 01706 822649
Fax: 01706 829949



September 2009

Privacy Notice - Data Protection Act 1998

We, St Andrew's CE Primary School, are the Data Controller for the purposes of the Data Protection Act. We collect information from you, and may receive information about you from your previous school. We hold this personal data and use it to:

- support your teaching and learning;
- monitor and report on your progress;
- provide appropriate pastoral care, and
- assess how well your school is doing.

This information includes your contact details, national curriculum assessment results, attendance information ^A, characteristics such as ethnic group, special educational needs and any relevant medical information.

We will not give information about you to anyone outside the school without your consent unless the law and our rules permit it.

We are required by law to pass some of your information to the Local Authority (LA)

Department for Children, Schools and Families (DCSF)

Qualifications and Curriculum Authority (QCA)

Learning and Skills Council (LSC)

Department of Health (DH)

Primary Care Trust (PCT)

If you want to see a copy of the information we hold and share about you then please contact Mrs Walker or Mrs Cummings in the school office.

If you require more information about how the LA and/or DCSF store and use this data please go to the following websites:

- <http://www.bury.gov.uk/EducationAndLearning/default.htm> and http://www.teachernet.gov.uk/_doc/13856/DCSF%20what%20we%20do%20with%20Children's%20data%20v4%20final.doc

If you are unable to access these websites, please contact the LA or the DCSF as follows:

- Children's Services, Children's Data Team, Athenaeum House, Market Street, Bury. BL9 0BN. Tel: 0161 253 6500. Email childrensdatateam@bury.gov.uk

^A Attendance information is not collected for pupils under 5 at Early Years Settings or Maintained Schools

- Public Communications Unit
Department for Children, Schools and Families
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT
website: www.dcsf.gov.uk
email: info@dcsf.gsi.gov.uk
tel: 0870 000 2288.

Mr D Marsh
Headteacher



Email: standrewsramsbottom@bury.gov.uk



Website: www.standrewsramsbottom.org.uk