

PTFA Meeting Minutes

Thursday 6th October 2011

Present:

Nina Turnbull
Julie Gough
Damien Marsh
Emma Dickinson
Marie Graves
Helen Harris
Bea Couzens
Wendy Paylor
Chris Fielding-Martin
Sasha Cooper
Shirley Stanish
Paula Flint
Dave Miller
John Lyons
Kerry

Apologies:

Alison Barnes
Teresa Withington
Sarah Taylor

Notes	Action
Minutes from Previous Meeting As these were about the Summer Fair, they were not discussed.	
Welcome from the Committee NT and JG welcomed the new parents to the meeting and talked briefly about the PTFA and what it does.	
Welcome from Headteacher DM welcomed the new parents and talked in more detail about the PTFA, what it does, how it works and what it means to the school.	
Agenda & Constitution NT & DM talked about the proper agenda format that we will adhere to this year with a chair's report, headteacher's report and	

<p>treasurer's report. A copy of the constitution was also handed out to parents for their information.</p> <p>ED handed out a balance of funds. Current total is £7537.71.</p> <p>There was an extended discussion about what specific fundraising aims should be. The final agreement was that we would be giving £250 to each of the 8 classes for them to spend on equipment/tools/resources as they see fit, but all agreed that we'd like to have a report back from each class as to what the money was spent on so that we could feed back to parents.</p> <p>It was also concluded that the most pressing projects were the redevelopment of the school playground and the renovation of the children's toilets. It was agreed that DM would report back to the committee on quotes for those jobs so that we could determine what contribution the PTFA could make to these. It was also agreed that WP/NT/HH/BC would form a sub-committee to investigate the possibility of funding and grant applications to go towards the playground project.</p> <p>JL said that he would look into an alternative to our current Text Service provider to see if any savings could be made there.</p>	<p>LD/DM</p> <p>DM</p> <p>WP/NT/HH/BC</p> <p>JL</p>
<p>Review of Last Year's Events</p> <p>It was agreed that the Car Boot went well, but that we needed to give more notice and take pitch money in advance.</p> <p>The cake sales always go well and we need to schedule 2 of these in each year along with colouring competitions. BC said that she was happy to provide the colouring competition.</p> <p>The Summer Fair went well despite the weather and a considerable amount of money was raised.</p> <p>It was agreed that although it is important that each sub-committee is trusted to organise each event, Mr Marsh would like to ensure that there is appropriate two way communication between him and each sub-committee.</p>	<p>BC</p>
<p>Future/New Events</p> <p>The Christmas Fair sub-committee will report back to the committee regarding date, time and format of the fair at the next committee meeting.</p> <p>HH also volunteered to run another Dinner Dance.</p>	<p>HH/HF/ED</p>

<p>Other ideas discussed were clothes collections and cinema clubs, shopping trolley tokens, reflectors and a parent business directory.</p> <p>JL said that he was a photographer by profession and would be happy to take photos of school events.</p>	
<p>Date and Time of Next Meeting</p> <p><u>Thursday 3rd November – this will be the AGM</u></p>	